AEOI News & Updates

Posted 30 August 2019

It is recommended that this webpage is reviewed weekly to check for updates on the following subjects:

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AEOI Portal

A. AEOI Portal Accessibility

The Cayman Islands AEOI Portal is offline to facilitate the transmission of CRS and FATCA returns to partner jurisdictions. It will reopen on Monday 7th October at 2:00pm (EST).

Once the Portal has reopened, Users will be able to login and check on previously submitted returns to address errors and submit any outstanding returns. The Portal will remain online until Friday 29th November. After this date, it will be taken offline for maintenance until early 2020.

Please read our News & Updates page to confirm the dates the Portal will be available. Additionally, information relevant to error codes will be posted to this page. Please read the guidance posted prior to emailing the Portal Team with questions regarding error notifications.

B. AEOI Portal User Guide

The AEOI Portal User Guide has been updated to v5.0.

This is a non-exhaustive quick-reference summary of changes between v5.0 and the previous v4.0.

<table>
<thead>
<tr>
<th>Topic</th>
<th>Change to AEOI Portal User Guide</th>
<th>Page(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>U.S. FATCA Reporting: TIN validation rules</td>
<td>There is a new validation rule for reports in the case of Pre-Existing Specified US Person (Entity) and Substantial Owner type Organisation, where the RFI has been unable to obtain the U.S. TIN.</td>
<td>27</td>
</tr>
<tr>
<td>IRS Error Notifications</td>
<td>Examples of common errors included and required actions clarified.</td>
<td>52</td>
</tr>
<tr>
<td>CRS Status Messages (errors)</td>
<td>Includes guidance on how to download a CRS Status Message.</td>
<td>83</td>
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</table>
C. Frequently Asked Questions (new)

Our User Guide and Guidance Notes include the answers to the majority of questions sent to the Portal Team. The ‘Control’+‘F’ combination is a useful function allowing you to search through these PDF files to locate the information you need easily.

Here are 5 of our most frequently asked questions:

1. I have forgotten my password/not received log in credentials.
   a. Request a new password via the Portal log in page and refer to p.25 of our User Guide.

2. I have received an IRS error notification what do I do?
   a. Review p.48 of our User Guide on how to download the error.
   b. Review the information within this document on how to resolve the error.

3. How can I change the name of an FI?
   a. The PPoC must email the certificate of name change to the AEOI Portal Team at CaymanAEOIPortal@gov.ky who will make the change on the Portal.

4. Why can’t I submit any Reporting?
   a. It is likely you are an Authorising Person; review your FI Profile on the Portal and contact your PPoC who can assign you with Secondary User access.

5. Why can’t I submit CRS Reporting?
   a. The FI holds an “SP” GIIN; please refer to p.4 of our User Guide.
   b. You have checked the box to state that the investment entity has no financial accounts by virtue of Schedule 1 to the CRS Regulations, Section VIII.C.1.a.

   If this is incorrect, a Variation in Reporting Obligation can be submitted to correct this, p.13 of our User Guide can assist with this process.

To report an issue (where assistance cannot be found within our published resources), a registered User can email the AEOI Portal Team at CaymanAEOIPortal@gov.ky.

The Cayman AEOI Portal Team can only correspond with an FI’s Authorising Person, PPoC or a Secondary User.
D. FATCA IRS Error Notifications (updated)

If you have received an IRS notification for a FATCA Return via email, please read the following information before attempting a correction, or contacting the AEOI Portal Team.

Note: A FATCA4 (Amended Return) should never be submitted in response to an IRS error notification.

**2014 and 2015 period end returns**

US FATCA Reporting CFIs **MUST NOT** address any IRS notifications in respect of 2014 and 2015.

For the avoidance of doubt, a CFI will not be deemed to be in contravention of its US FATCA reporting obligations if it follows this instruction.

**2016 - 2018 period end returns**

1. Download and review your IRS error notification (guidance found on p.48 of our User Guide).
2. Determine if you have an error requiring correction.

   a. US FATCA Reporting CFIs **MUST** correct any error referring to;

<table>
<thead>
<tr>
<th>Common errors</th>
<th>Likely reason(s)</th>
<th>Action required*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reporting FI TIN not registered.</td>
<td>Typo in the GIIN. GIIN not recognised by IRS.</td>
<td>Submit a FATCA1: New Record. This must replace the whole return.</td>
</tr>
<tr>
<td>(8007) Account Holder/Substantial Owner TIN. Incorrect or blank TIN.</td>
<td>TIN left blank. TIN contains zeros.</td>
<td>Submit a FATCA2: Corrected Record. This must include only the account reports listed within the error notification. These are identified by the DocRefID.</td>
</tr>
<tr>
<td>(8011) Failed void return.</td>
<td>Void return not an exact match to the original return.</td>
<td>Submit a FATCA3: Void Record. Ensure this is an exact match by using the XML version of the manual entry return. This is held within the ‘View Comments’ on the affected return.</td>
</tr>
</tbody>
</table>
(8010) Duplicate Account Report. Submitted an account report not listed within the error notification. E.g. correcting the whole return, when the error only listed one account report.

*In all instances the original return with the error will remain on the Portal.*

b. US FATCA Reporting CFIs MUST NOT correct any error referring to:

<table>
<thead>
<tr>
<th>Error</th>
<th>Reason</th>
<th>Action required**</th>
</tr>
</thead>
<tbody>
<tr>
<td>(8007) An incorrect or blank TIN where the account holder =</td>
<td>These account holder types are no longer accepted within the Portal.</td>
<td>None. The original return with the error will remain on the Portal.</td>
</tr>
</tbody>
</table>
| - FATCA101: Owner Documented FFI with specified US owners (ODFFI)  
- FATCA103: Non-Participating FFI (NPFFI)  
- FATCA105: Direct Reporting NFFE | | |
| (8007) An incorrect or blank AccountHolder/Individual or AccountHolder/Organisation TIN where the account holder = | The TIN may not be available for Passive NFFEs from certain jurisdictions. | None. The original return with the error will remain on the Portal. |
| FATCA102 AND the substantial owner TIN was provided without error. | | |

**For the avoidance of doubt, a CFI will not be deemed to be in contravention of its US FATCA reporting obligations if it follows this instruction.**

Questions regarding your IRS error notification

If you have any further questions regarding your IRS error notification, please contact the AEOI Portal Team on CaymanAEOIPortal@gov.ky.

Please note, we can only assist registered Users of the FI and the FI number and return reference (FRXXXXXX) must be included within your email.
E. CRS Status Messages (errors) (updated)

If you have received an email from CaymanAEOIPortal@gov.ky regarding a CRS Status Message (an error) on your CRS return, please read the following information before attempting a correction, or contacting the AEOI Portal Team.

Please do not action the following Status Messages:

- Indonesia - 60006 errors
- Canada - 70015 errors only (60004 errors must be actioned)

All other Status Messages must be actioned within 90 days of receipt of the email.

1. To view the Status Message sent from the jurisdiction:
   a. Log on to the FI Profile stated within the error email received.
   b. Select ‘Submission’, ‘Submission History’ and select the CRS return noted within the email.
   c. Select ‘View Comments’.

   The error will be displayed along with the DocRefID of the affected section(s).

2. Review the error code in conjunction with the CRS Status Message XML Schema.

3. Submit a correction via the Portal within 90 days of receipt of the email:
   a. Guidance on submitting CRS corrected returns can be found on p. 97 of our User Guide.

Questions regarding your IRS error notification

If you have any further questions regarding your CRS Status Message, please contact the AEOI Portal Team on CaymanAEOIPortal@gov.ky.

Please note, we can only assist registered Users of the FI and the FI number and return reference (CRSXXXXXX) must be included within your email.

F. CRS Reportable Jurisdictions (updated)

Ghana and Kuwait have been added to the Reportable Jurisdictions list.

Users should note Reportable Jurisdictions for 2019 such as Ghana and Kuwait, CRS Returns will be due in 2019 for the 2018 financial year. Please see the Industry Advisory released for further details.
CbCR Portal

A. CbCR Portal Accessibility

The Cayman Islands CbCR Portal is open for Notification and Reporting submissions.

Please note the following deadlines:

**Notification** – The deadline for a Constituent Entity (CE) to make its CbCR notification is no later than the last day of the reporting fiscal year. Please note that CbCR notification is a one-off process and should not be repeated annually. Any changes to existing notifications must be advised to the Authority by uploading a revised CE File and Authorisation Letter via the CbCR Portal by the end of the fiscal year during which they occur.

**Reporting** – The deadline for Reporting Entities to make their CbC Report is within 12 months of the end of their reporting fiscal year i.e. year end 31 December 2019 reporting due by 31 December 2020.

The following web links provide access to the Cayman Islands CbCR Portal:

- Notification Part 1
- Notification Part 2

Both Part 1 and 2 of the Notification process must be successfully submitted for the Notification to be complete.

If you have and further questions, please email the CbCR Team on: CaymanCbCRportal@gov.ky.

B. CbCR Guidance

CbCR Guidance v1.1 is available [here](#).

Additional resources on CbC Reporting can be found [here](#).
# Industry Advisories (new)

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<td>26 July 2019</td>
<td>Update on Economic Substance</td>
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<tr>
<td>2 July 2019</td>
<td>Updated List of Reportable Jurisdictions</td>
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<tr>
<td>13 June 2019</td>
<td>FATCA/CRS Reporting Deadlines and Economic Substance Update</td>
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<tr>
<td>9 April 2019</td>
<td>AEOI Portal - Reporting Deadlines and Revised Documentation</td>
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<td>27 August 2018</td>
<td>Country-by-Country Reporting Notification Deadline</td>
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<td>29 May 2018</td>
<td>Cayman AEOI Portal Update</td>
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<td>29 March 2018</td>
<td>CbCR Guidance</td>
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<td>20 March 2018</td>
<td>AEOI Portal reopened with revised documentation</td>
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<tr>
<td>5 Feb 2018</td>
<td>Preparations for Launch of CbCR Portal</td>
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<td>1 Feb 2018</td>
<td>CRS Lists of Participating &amp; Reportable Jurisdictions</td>
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